

Backup Power Testing Policy

Effective Date: 03/01/2009
Last Revised: 07/01/2015
Last Reviewed: 04/07/2017

Audience

Information Technology Services, Facilities

Policy

1. The backup power systems will be tested on a quarterly basis to insure that it is in proper running condition. This includes the UPS in the data center, the natural gas generator, and the automatic power cut over switch.
2. The schedule for testing the equipment will be set each year in November for the next year and published on the ITS web site.
3. Notification of a test will be sent to all Moody Bible Institute network users one (1) week before test is to occur.
4. A four (4) hour test of the generator will be conducted on a semi-annual basis.
5. The natural gas generator will be exercised on a monthly basis to insure that it is in good working order.
6. All testing results for each test will be written up and delivered to the VP of Information Technology Services within 1 week of the test and will be stored in the \\mbistore\isinfo\Backup Power Testing Results directory using the following naming convention Backup Power Testing-yyyy-mm-dd.

Definitions

n/a

Procedures

n/a

Documents

n/a

Contacts

If you have questions or concerns about the execution of this policy, you may contact the Information Technology Services Support Center at 312.329.4067 or ITS@moody.edu for assistance.

If you have questions about the policy, you may email ITSpolicy@moody.edu for assistance.

Related

- n/a