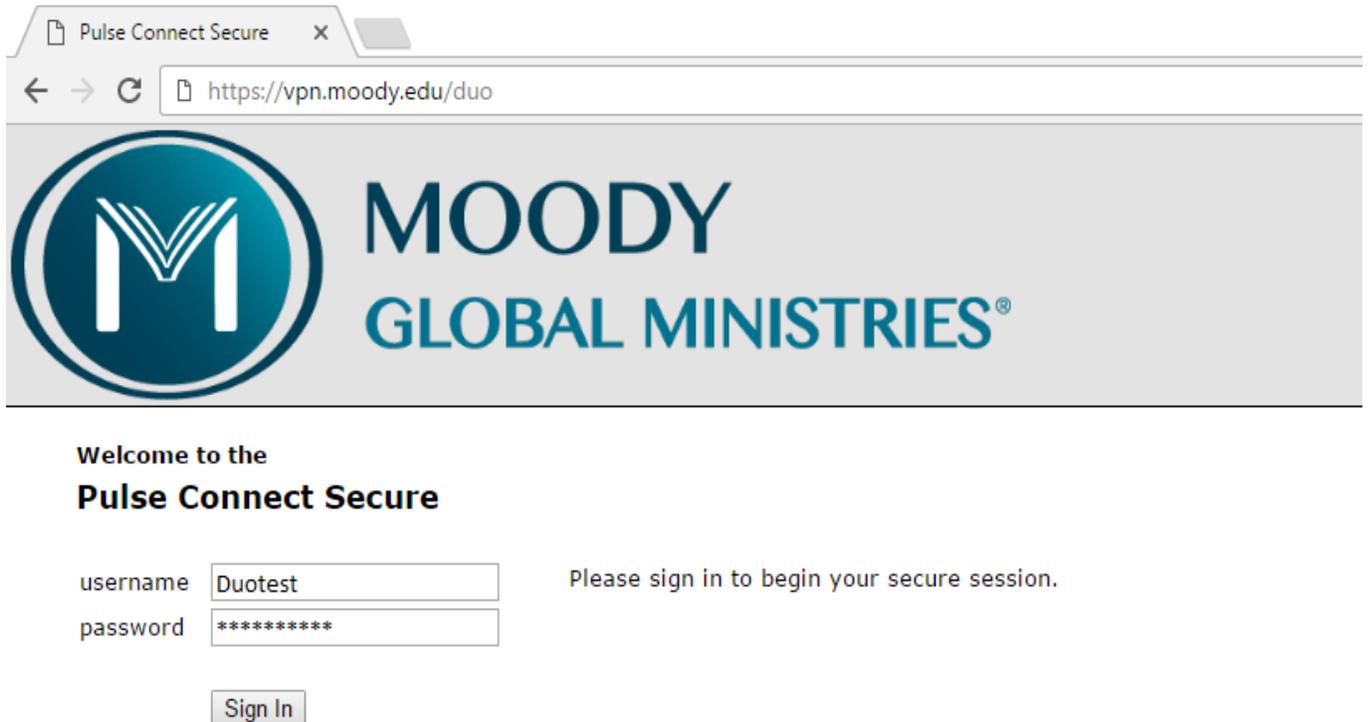


Moody Bible Institute

VPN Login Instructions with Duo Security

1.) Open a browser to <https://vpn.moody.edu/duo>

1. Enter your moody username and password.



Pulse Connect Secure x

← → ↻ <https://vpn.moody.edu/duo>



MOODY
GLOBAL MINISTRIES®

Welcome to the
Pulse Connect Secure

username

password

Please sign in to begin your secure session.

2.) Duo Welcome Screen

1. If you have never enrolled in Duo Security's MFA (Multi-Factor Authentication). You will be presented with this screen to begin enrollment.
2. Click **Start setup** to begin enrolling your device.



The screenshot shows a web browser window with the following elements:

- Browser Tab:** Pulse Connect Secure
- Address Bar:** Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJjy8O0AGVF/welcome.cgi
- Header:** MOODY GLOBAL MINISTRIES® logo and name.
- Main Content:**
 - Logo:** Moody Bible Institute of Chicago logo.
 - Title:** Protect Your The Moody Bible Institute of Chicago Account
 - Text:** Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.
 - Text:** This process will help you set up your account with this added layer of security.
 - Button:** Start setup
- Footer:** [What is this?](#) [Need help?](#) Powered by Duo Security

3.) Choose Your Authentication Device Type

1. Select the type of device you'd like to enroll and click **Continue**. We recommend using a smartphone for the best experience, but you can also enroll a landline telephone, or iOS/Android tablets.

Pulse Connect Secure x

Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJjy8O0AGVF/welcome.cgi



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What type of device are you adding?

Mobile phone RECOMMENDED

Tablet (iPad, Nexus 7, etc.)

Landline

U2F token

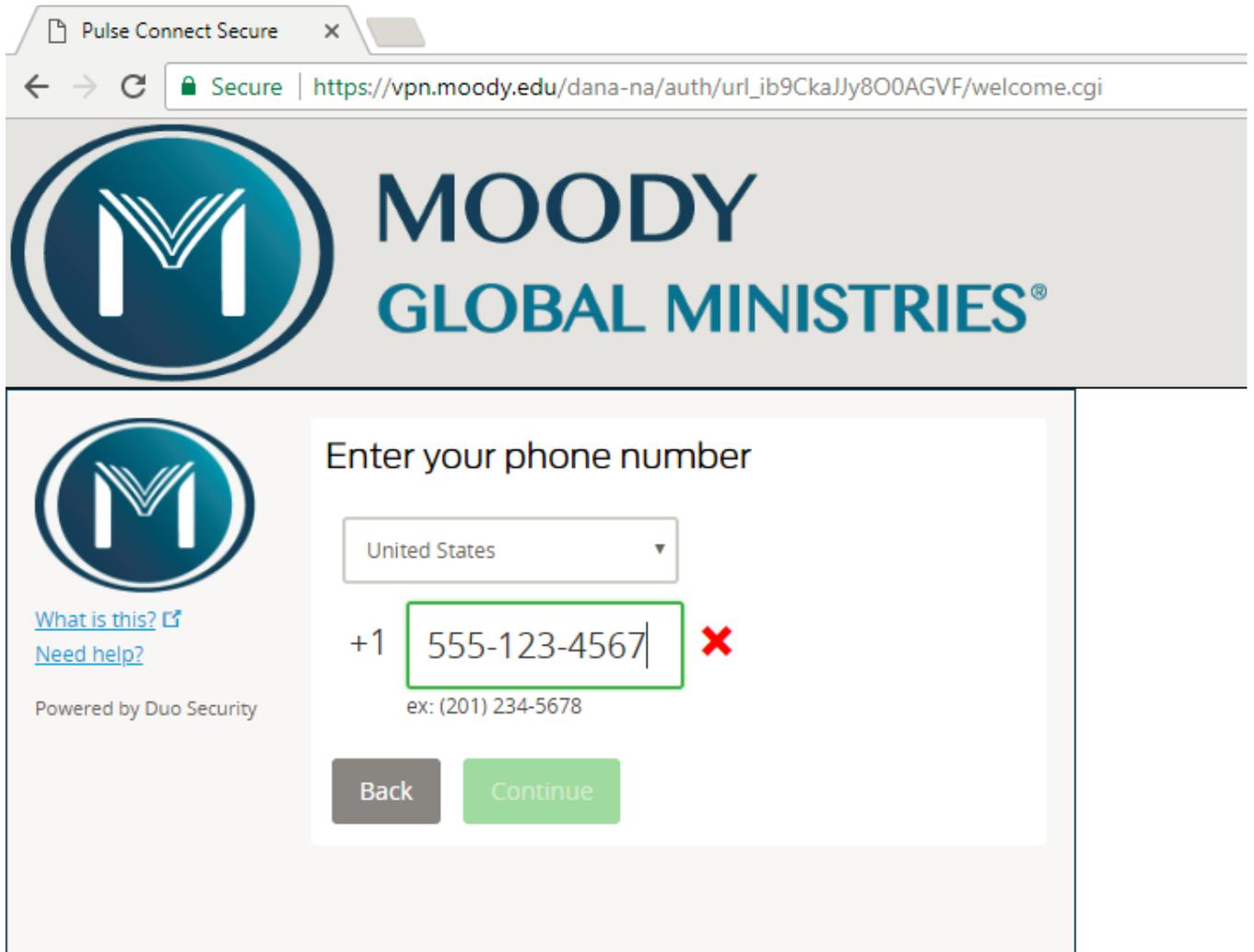
[What is this?](#) [Need help?](#)

Powered by Duo Security

Continue

4.) Type Your Phone Number

1. Select your country from the drop-down list and type your phone number. Use the number of your smartphone, landline, or cell phone that you'll have with you when you're logging in to a Duo-protected service. You can enter an extension if you chose "Landline" in the previous step.

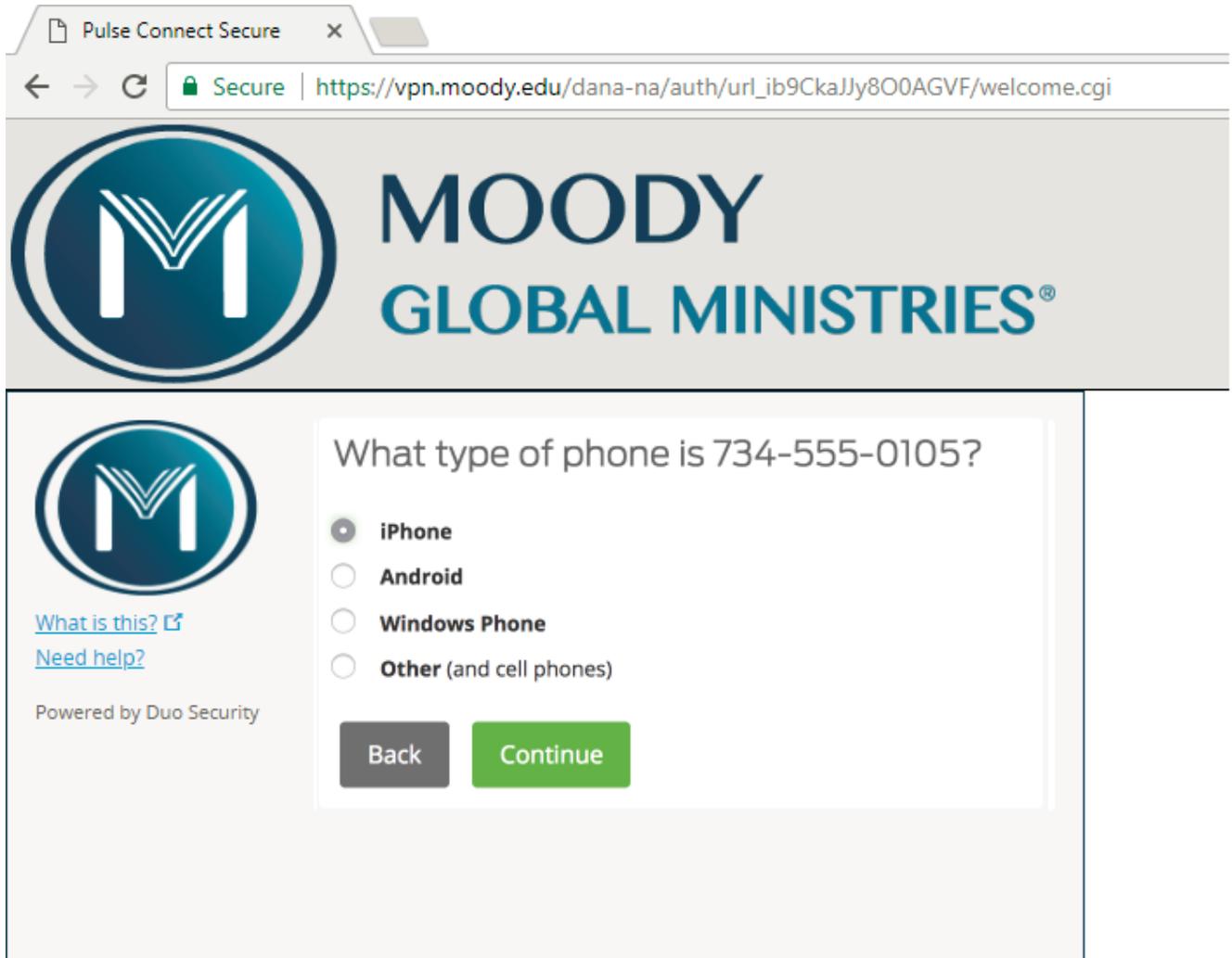


The screenshot shows a web browser window with the following details:

- Browser tab: Pulse Connect Secure
- Address bar: https://vpn.moody.edu/dana-na/auth/url_ib9CkaJjy8O0AGVF/welcome.cgi
- Header: MOODY GLOBAL MINISTRIES®
- Form Title: Enter your phone number
- Country Selection: United States (dropdown menu)
- Phone Number Input: +1 555-123-4567 (with a red X indicating an error)
- Example: ex: (201) 234-5678
- Buttons: Back (grey), Continue (green)
- Footer: Powered by Duo Security
- Help Links: [What is this?](#), [Need help?](#)

5.) Choose Platform

1. Choose your device's operating system and click **Continue**



The screenshot shows a web browser window with the following elements:

- Browser Tab:** Pulse Connect Secure
- Address Bar:** Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJly8O0AGVF/welcome.cgi
- Header:** MOODY GLOBAL MINISTRIES® logo and name.
- Main Content:**
 - Logo:** Moody Global Ministries logo.
 - Text:** "What type of phone is 734-555-0105?"
 - Radio Buttons:**
 - iPhone
 - Android
 - Windows Phone
 - Other (and cell phones)
 - Buttons:** "Back" (grey) and "Continue" (green).
- Footer:** "Powered by Duo Security" and links for "What is this?" and "Need help?".

6.) Install Duo Mobile

1. Duo Mobile is an app that runs on your smartphone and helps you authenticate quickly and easily. Without it you'll still be able to log in using a phone call or text message, but for the best experience we recommend that you use Duo Mobile.
2. Follow the platform-specific instructions on the screen to install Duo Mobile. After installing our app return to the enrollment window and click **I have Duo Mobile installed**.



The screenshot shows a web browser window with the following elements:

- Browser Tab:** Pulse Connect Secure
- Address Bar:** Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJjy8O0AGVF/welcome.cgi
- Header:** MOODY GLOBAL MINISTRIES® logo and name.
- Content Area:**
 - Left Column:** Moody logo, links for [What is this?](#) and [Need help?](#), and text "Powered by Duo Security".
 - Right Column:**
 - Title:** Install Duo Mobile for iOS
 - Image:** A smartphone displaying the App Store search results for "Duo Mobile" with a "GET" button.
 - Instructions:**
 1. Launch the App Store app and search for "Duo Mobile".
 2. Tap "Get" and then "Install" to download the app.Tap "OK" when asked if Duo Mobile should be able to send push notifications.
 - Buttons:** "Back" (grey) and "I have Duo Mobile installed" (green).

7.) Activate Duo Mobile

1. Activating the app links it to your account so you can use it for authentication.
2. On iPhone, Android, and Windows Phone activate Duo Mobile by scanning the barcode with the app's built-in barcode scanner. Follow the platform specific instructions for your device:

Pulse Connect Secure x

Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJjy8O0AGVF/welcome.cgi

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[What is this?](#) [Need help?](#)
Powered by Duo Security

Activate Duo Mobile for iOS



1. Open Duo Mobile.
2. Tap the "+" button.
3. Scan this barcode.

[Or, have an activation link emailed to you instead.](#)

Back Continue

Pulse Connect Secure x

Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJjy8O0AGVF/welcome.cgi

 **MOODY**
GLOBAL MINISTRIES®


[What is this?](#) [Need help?](#)
Powered by Duo Security

Activate Duo Mobile for iOS



1. Open Duo Mobile.
2. Tap the "+" button.
3. Scan this barcode.

[Or, have an activation link emailed to you instead.](#)

Back Continue

8.) Configure Device Options

1. You can use Device Options to give your phone a more descriptive name, or you can click Add another device to start the enrollment process again and add a second phone or another authenticator.
2. Click **Continue to login** to proceed to the Duo Prompt.



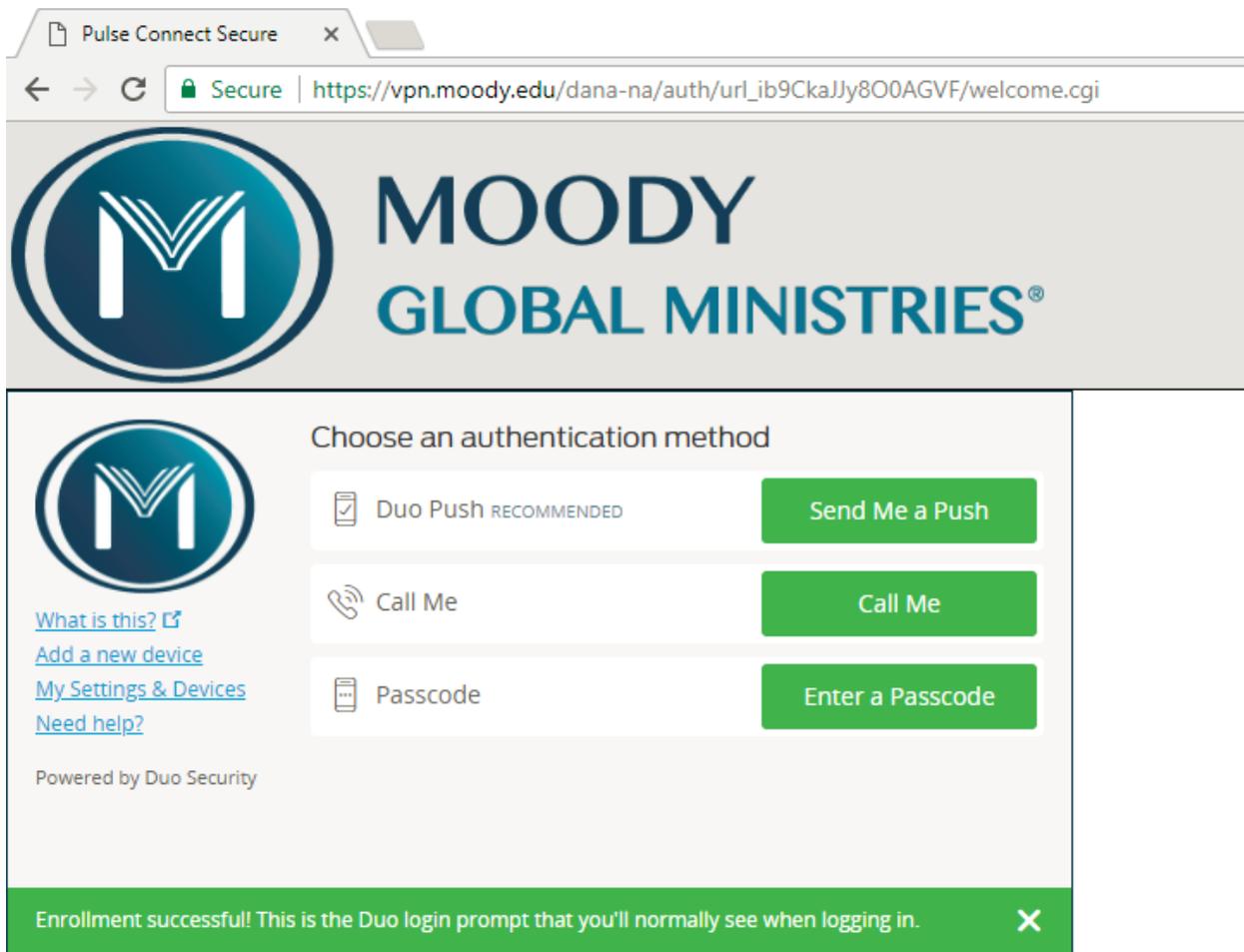
The screenshot shows a web browser window with the following elements:

- Browser Tab:** Pulse Connect Secure
- Address Bar:** Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJly800AGVF/welcome.cgi
- Header:** MOODY GLOBAL MINISTRIES® logo and name.
- Page Title:** My Settings & Devices
- Device List:** A table with one entry:

	iOS	555-123-456	JUST ADDED	Device Options
---	-----	-------------	------------	--------------------------------
- Actions:** [+ Add another device](#)
- Default Device:** iOS 555-123-456
- When I log in:** Ask me to choose an authentication method (dropdown menu)
- Buttons:** [Saved](#) (green), [Continue to Login](#) (blue)
- Footer:** [What is this?](#), [Need help?](#), Powered by Duo Security

9.) Congratulations. You are now configured for Multi-Factor Authentication.

1. Your device is ready to approve Duo authentication requests. Click **Send me a Push** to give it a try. All you need to do is tap **Approve** on the Duo login request received at your phone.



The screenshot shows a web browser window with the address bar displaying "Secure | https://vpn.moody.edu/dana-na/auth/url_ib9CkaJly8O0AGVF/welcome.cgi". The page header features the Moody Global Ministries logo and name. The main content area is titled "Choose an authentication method" and offers three options: "Duo Push RECOMMENDED" with a "Send Me a Push" button, "Call Me" with a "Call Me" button, and "Passcode" with an "Enter a Passcode" button. On the left side, there is a smaller logo and links for "What is this?", "Add a new device", "My Settings & Devices", and "Need help?". Below these links, it says "Powered by Duo Security". At the bottom, a green banner displays the message: "Enrollment successful! This is the Duo login prompt that you'll normally see when logging in." with a close button (X).

10.) If this is your first time connecting to the VPN, please click the **Download** link.



It appears that the application launcher is not installed. Download now to proceed.



Or, if you still believe that the application launcher is already installed, you can [Try Again](#) to find it.

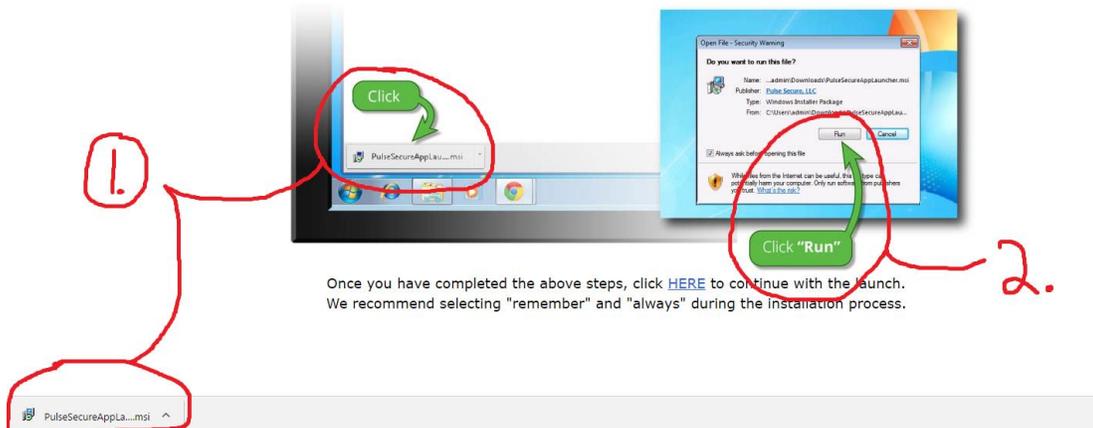
If you do not want to proceed, please click [here](#) to go back.

11.) Follow the steps to:

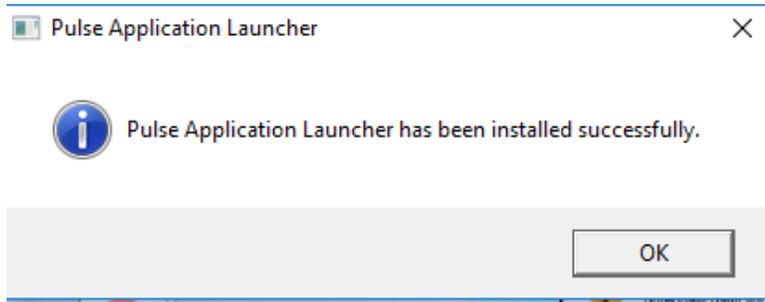
1. Click the popup that appears in the lower left hand corner.
2. Click Run



After the application launcher has completed downloading, follow these installation steps.



12.) You should receive a screen saying install successful.



13.) Now click on the “Here” link shown below to continue with the launch.



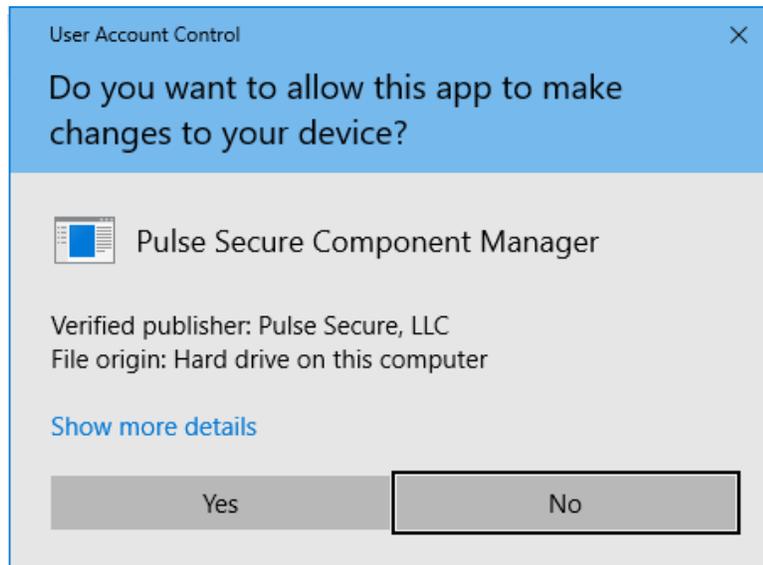
After the application launcher has completed downloading, follow these installation steps.



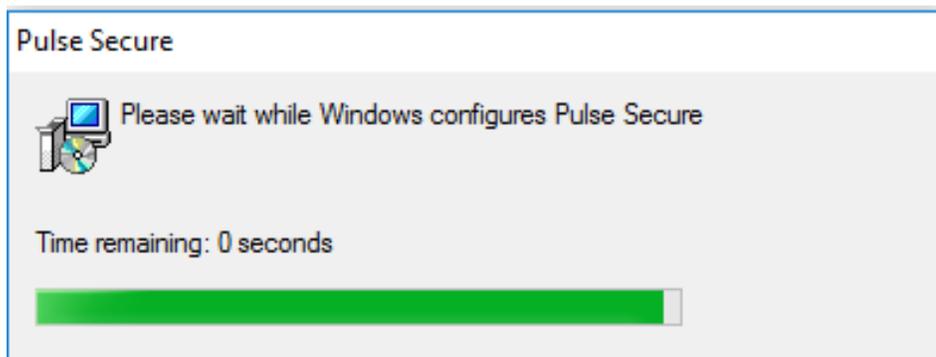
Once you have completed the above steps, click [HERE](#) to continue with the launch. We recommend selecting "remember" and "always" during the installation process.

14.) The Application Launcher will now launch and install the local desktop client.

1. If you have User Account Control Enabled you will receive this popup, please click Yes.

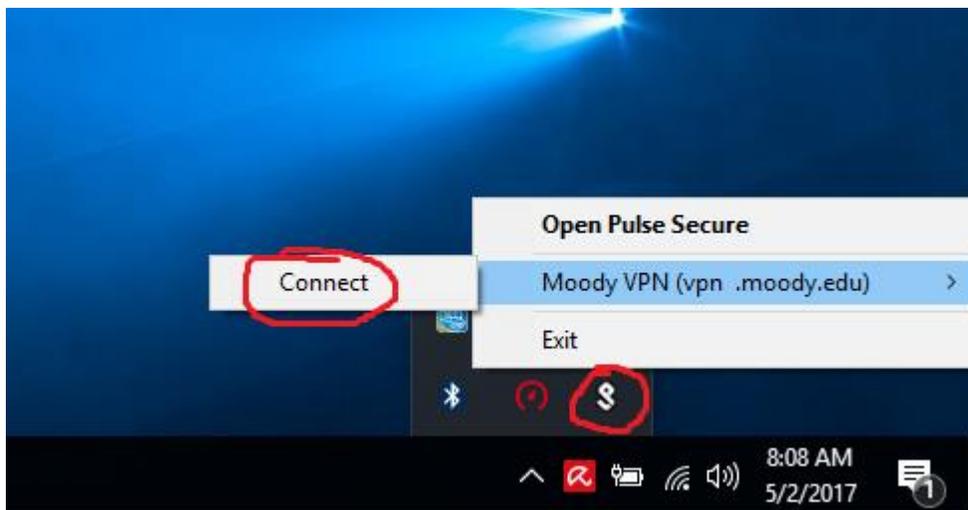
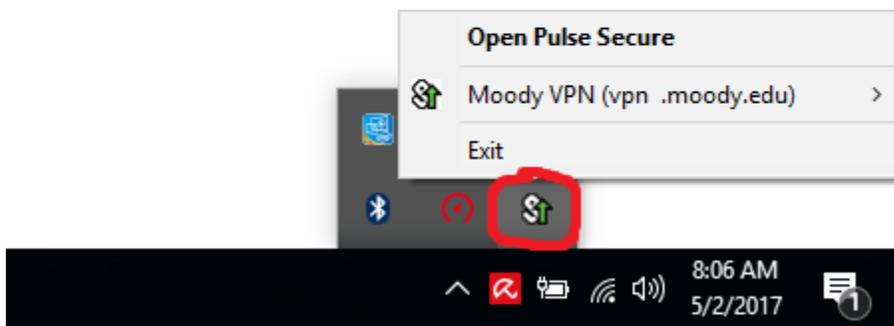


15.) The Installer will finish and you will now be successfully connected to the VPN.



16.) Congratulations, you are now successfully Connected.

1. Now that the desktop client is installed. You will see the Pulse Secure Icon in the system tray of your computer. To connect to the VPN in the future just click the Icon, select Moody VPN, and click connect.



If you have any issues connecting please contact the Support Center help desk at its@moody.edu or extension x4067.